JOB DESCRIPTION 2024

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| **Job Title/Department** | *Social Studies Teacher* |
| **Employee Classification** | *Exempt, Full-Time* |
| **Employee Reports To** | *School Director* |

**Job Purpose**

The Social Studies Teacher is dedicated to fostering students' understanding of social, cultural, political, and economic concepts while promoting critical thinking and global awareness. They are committed to the academic development, well-being, and safety of students, contributing to the overall success of the school.

**Duties and Responsibilities**

Primary job duties and responsibilities:

* Develops and implements engaging instructional lesson plans aligned with state standards and curriculum frameworks for Social Studies.
* Incorporates diverse teaching strategies and resources to promote student engagement and comprehension of historical events, geographical concepts, government structures, and societal issues.
* Utilizes primary and secondary sources, multimedia materials, and technology to enhance learning experiences and encourages inquiry-based exploration.
* Creates a supportive and inclusive classroom environment that respects diverse perspectives and encourages active participation.
* Assesses student learning through various formative and summative assessments and provides timely feedback to support academic growth.
* Integrates literacy, critical thinking, and analytical skills development into Social Studies instruction.
* Facilitates discussions, debates, and collaborative projects that promote civic engagement, empathy, and informed decision-making.
* Collaborates with colleagues to align Social Studies curriculum, instructional practices, and assessment strategies.
* Maintains accurate records of student progress, attendance, and behavior, and communicates effectively with students, parents, and guardians.
* Participates in professional development opportunities to enhance content knowledge, instructional skills, and cultural competency.
* Adheres to ethical standards and confidentiality guidelines regarding student information and professional matters.
* Promotes a positive school culture and fosters relationships with students, families, and the broader community.
* Participates in school-wide initiatives, committees, and events as required.
* Other duties as assigned.

**Qualifications, Education and Experience**

Necessary and desirable qualifications include, but are not limited to, the following:

* Must have a passion for improving educational opportunities for urban students and for building a strong, mission-driven organization.
* Willingness to go above and beyond to support students in achieving academic goals.
* Commitment to continued personal and professional growth, and a commitment to the company’s mission, vision, and growth.
* Effective organizational skills with the ability to perform multiple tasks.
* Highly Qualified Teacher (HQT) status in Social Studies or related subject area.
* Passion for teaching Social Studies and promoting historical literacy, civic engagement, and cultural understanding.
* Exceptional communication, interpersonal, and organizational skills.
* Proficiency in technology integration and instructional technology tools.
* Has demonstrated ability to work effectively with all stakeholders.
* Education Preferred:
  + Bachelor’s degree in education or a related field, with a focus on Social Studies or History preferred.
  + State certification or licensure in Social Studies education.
* Experience Preferred:
  + Experience in designing and delivering engaging Social Studies instruction, preferably in diverse classroom settings.

**Working Conditions**

This role is performed in a classroom environment with occasional opportunities for off-site educational activities or field trips related to Social Studies curriculum. This job is performed in a generally clean and healthy environment. The employee may be required to deal with students with behavioral risks.

**Physical Requirements**

The usual and customary methods of performing the job’s functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity.

Reasonable accommodations can be made to employees with qualified disabilities who can perform the essential functions of the job, so long as there is no undue hardship created upon the organization or other employees within the organization.

**Supervision Received**

Occasional, minimal guidance, but follows established work methods.

**Direct Reports**

None.

**Conclusion**

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed within this job. However, this job description is not intended to be an exhaustive list of responsibilities, duties, qualifications, or physical demands associated with the position.

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| **Approved by:** |  |
| **Employee Signature:** |  |
| **Date Approved:** |  |